



palama

Public Administration Leadership
and Management Academy
REPUBLIC OF SOUTH AFRICA

Chief Financial Officer

Salary: An inclusive remuneration package commencing at R790 953 per annum, comprising basic salary (60% of package), contribution to the Government Employee Pension Fund (15% of basic salary) and a flexible portion. The remuneration package is to be structured in terms of the regulations of the Senior Management Service (SMS) contained in the SMS handbook. Candidates will be required to sign a performance agreement (Ref. CFO01/2010)

Pretoria

Palama is a Government department within the portfolio of the Minister for Public Service and Administration. Like other Government departments, this Department operates within the Public Service Public Finance Management Act. In order to be successful, the organisation has to cultivate and sustain a wide network of partners and relevant players.

Palama is the primary vehicle through which Government is addressing the capacity and skills challenges that the South African Public Service experiences at all employment levels. In terms of its capacity building role, Palama is also a key player in contributing to the developmental agenda of Government, transformation and service delivery in the Public Service.

Suitably qualified and experienced candidates are invited to apply for the position of Chief Financial Officer.

Requirements: • A postgraduate qualification in Financial Management and/or equivalent • A SAICA CA qualification is strongly recommended • Extensive and demonstrable skills, knowledge and experience relevant to performing the functions of a Chief Financial Officer in the public sector • Comprehensive knowledge and understanding of the PFMA, including proven experience in its application • Relevant experience and skills in Supply Chain Management within a trading entity • Any other GAAP environment would be a strong recommendation • Proven managerial skills • A track record in preparation and management of strategic plans, business plans and budgeting • The ability to implement internal systems and controls to ensure sound financial management, and other resources management practices.

Duties: • Provide strategic direction to modernising and leveraging the modus operandi of financial services, to address the expanded needs of Palama for online financial solutions and insightful and relevant management information • Drive the implementation of an integrated financial processing and management system, linked to those of line functions • Engage vigorously with clients to understand their needs and to empower them • Support the DG and other Senior Managers in the execution of their functions in terms of the Public Service Act, 1994, and Public Finance Management Act, 1999 as Chief Financial Officer.

Enquiries: Mr RM Mmutlana, DDG: Office of the Director-General, tel. (012) 441-6177.

Please quote the relevant reference number and the position for which you are applying on applications to be forwarded to: The Director-General: Palama, Private Bag X759, Pretoria 0001, for attention: Ms HD Janssen van Vuuren, HR Department, or by hand-delivery at Palama, ZK Matthews Building, 70 Meintjies Street, Sunnyside, Pretoria. E-mailed and faxed applications will not be accepted.

Applications must consist of a fully completed and signed Z.83 form (please fill in all the boxes on the Z.83 – it may be downloaded from the DPSA website at www.dpsa.gov.za); a recent comprehensive CV; telephone, fax and e-mail contacts for three referees; certified copies of ID document and educational qualifications; and a letter of motivation indicating why you are interested in the position and consider yourself suitably qualified. The Z.83 form requires an indication of race and gender. Please also indicate disability if applicable. Palama seeks to promote equity as defined in its Employment Equity Plan when filling vacant posts. Its commitment to equity includes providing an enabling environment for all employees. Foreign qualifications must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). All non-SA citizens must attach a certified copy of proof of permanent residence in South Africa. References will be taken for short-listed candidates, and they will be required to complete a competence exercise. Successful candidates will be appointed on a probation period of 12 months. Appointments will be subject to the verification of criminal records, citizenship, financial/asset records, and educational qualifications (for which a consent form needs to be completed). Palama reserves the right not to make an appointment. Correspondence will be limited to successful candidates only. If you have not been contacted within 3 months of the closing date of this advertisement, please accept that your application was unsuccessful.

Closing date: 26 February 2010.

