

**PRICING SCHEDULE**  
**(Professional Services)**

NAME OF BIDDER: ..... BID NO.: **06/2009**

CLOSING TIME **11:00 ON 12 FEBRUARY 2010**

OFFER TO BE VALID FOR **60** DAYS FROM THE CLOSING DATE OF BID.

ITEM NO	DESCRIPTION	BID PRICE IN RSA CURRENCY INCLUSIVE OF <u>VALUE ADDED TAX</u>
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1. The accompanying information must be used for the formulation of proposals.
2. Bidders are required to indicate a ceiling price based on the total estimated time for completion of all phases and including all expenses inclusive of VAT for the project. R.....

3. PERSONS WHO WILL BE INVOLVED IN THE PROJECT AND RATES APPLICABLE (CERTIFIED INVOICES MUST BE RENDERED IN TERMS HEREOF)

4. PERSON AND POSITION	HOURLY RATE	DAILY RATE
.....	R.....	.....
.....	R.....	.....
.....	R.....	.....
.....	R.....	.....
.....	R.....	.....

5. PHASES ACCORDING TO WHICH THE PROJECT WILL BE COMPLETED, COST PER PHASE AND MAN-DAYS TO BE SPENT

.....	R.....	..... days
.....	R.....	..... days
.....	R.....	..... days
.....	R.....	..... days

5.1 Travel expenses (specify, for example rate/km and total km, class of airtravel, etc). Only actual costs are recoverable. Proof of the expenses incurred must accompany certified invoices.

DESCRIPTION OF EXPENSE TO BE INCURRED	RATE	QUANTITY	AMOUNT
.....	.....	.....	R.....
.....	.....	.....	R.....
.....	.....	.....	R.....
.....	.....	.....	R.....

TOTAL: R.....

Name of Bidder: .....

5.2 Other expenses, for example accommodation (specify, eg. Three star hotel, bed and breakfast, telephone cost, reproduction cost, etc.). On basis of these particulars, certified invoices will be checked for correctness. Proof of the expenses must accompany invoices.

DESCRIPTION OF EXPENSE TO BE INCURRED	RATE	QUANTITY	AMOUNT
.....	.....	.....	R.....
.....	.....	.....	R.....
.....	.....	.....	R.....
.....	.....	.....	R.....
TOTAL: R.....			

- 6. Period required for commencement with project after acceptance of bid .....  
.....
- 7. Estimated man-days for completion of project .....  
.....
- 8. Are the rates quoted firm for the full period of contract? .....  
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- 9. If not firm for the full period, provide details of the basis on which adjustments will be applied for, for example consumer price index. ....  
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.....  
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Any enquiries regarding bidding procedures may be directed to the –

**DIRECTOR: SUPPLY CHAIN MANAGEMENT, PUBLIC ADMINISTRATION LEADERSHIP AND MANAGEMENT ACADEMY,  
PRIVATE BAG X 759, PRETORIA, 0001**

[Lefi.mahlasela@palama.gov.za](mailto:Lefi.mahlasela@palama.gov.za)

OR

[Annetha.debeer@palama.gov.za](mailto:Annetha.debeer@palama.gov.za)

Or for technical information –

**DIRECTOR: SUPPLY CHAIN MANAGEMENT, PUBLIC ADMINISTRATION LEADERSHIP AND MANAGEMENT ACADEMY,  
PRIVATE BAG X 759, PRETORIA, 0001**

[Lefi.mahlasela@palama.gov.za](mailto:Lefi.mahlasela@palama.gov.za)

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